

INNIS ARDEN BOARD MEETING MINUTES
March 10, 2020

The meeting was called to order at 7:04 PM by President Easton Craft. Board members present: Easton Craft, Maggie Taber, B.J. Oneal, Dave Fosmire, Cindy Esselman, Steve Johnston, and Jeff Gough.

PRESIDENT, Easton Craft –

Dear Innis Arden Neighbors,

I hope all of you are well and are holding up during this difficult and stressful time. As the President of the Board of Directors, I want to ensure each of our members that we on the Board take this current covid-19 situation very seriously. We recognize that each of you have different and unique circumstances that affect you and your families, but we must all remember that during this time it is important to look out for the well-being of our friends and neighbors.

Currently, the guidance from the Washington State Dept. of Health and the CDC call for “social distancing” which means avoiding contact or close proximity - within 6 feet – of others. It is also recommended that frequent hand washing and surface cleaning of high traffic areas is important to limit the spread of the virus. I realize this is a challenging order considering the lives we normally lead, but these practices will save the lives of loved ones who may be at higher risk of infection.

With regard to the Innis Arden HOA, the Board will continue its duties during this time, including management of the administration and various committee responsibilities. That said, there will be changes to our normal meetings and process. We plan to postpone the April Board meeting scheduled for April 14th to later in the month. Any changes to this will be communicated to the neighborhood.

Within our community, the Board is taking steps to limit the exposure. We will be closing the playground and other areas where children and people can be in close proximity. In light of this we encourage our community to use the Reserve trails and other open spaces for walking and running.

Due to the covid-19 situation, the Club House will be closed for events, including community meetings through the end of April. We will adjust as needed, but this timeline is appropriate.

The IA Activities Committee has also volunteered to help those in our community who may need assistance with delivering groceries, prescriptions or other needs. Please reach out to Activities@innisarden.org with any questions.

As a result of the situation several IA activities have also been cancelled:

The April Activities Committee Meeting

The April Easter Egg Scramble

The Annual IA Wine Tasting (postponed until later in the year)

The Board recognizes the challenges for each of you during this time. We encourage you to reach out to neighbors and those within our community who may need some extra help. The strength of our community and the social bonds between us will provide support and comfort as this situation continues. Please feel free to reach out to any member of the Board if you have questions or would like further information.

Furthermore, building and remodel timelines may also be impacted as the Board will not be doing any site visits or reviewing plans until after the social distancing guidelines are removed.

Building and remodel projects on the April meeting agenda will be reviewed at the rescheduled April Board meeting.

Please practice kindness and patience with those around you and above all please be as safe as possible.

Best regards,
Easton Craft
President

Helpful links:

- <https://www.cdc.gov/coronavirus/2019-ncov/prepare/prevention.html>
- <https://www.doh.wa.gov>
- <https://www.seattletimes.com>

VICE PRESIDENT/COMPLIANCE, Dave Fosmire -

NOTE: All Compliance hearings are held at the Innis Arden Clubhouse at 7:00PM unless noted otherwise.

Approved by the Board a Supplemental hearing in the Hjelle matter set for April 16th at 6PM.

Hearing for vegetation compliance at the Wahl residence (18241 13th Ave NW) set for April 29th at 6PM if compliance not achieved before formal notification of hearing is due.

BUILDING AND REMODEL, Cindy Esselman -

Schnall

18385 17th Pl NW

Kitchen addition

The proposed project is a 120 sure foot addition to the south east corner of the existing kitchen.

The project was approved unanimously.

Kozloff

18229 13th Ave NW

Deck expansion

The existing deck is @7 1/2' wide and runs a length of @54' along the western facade of the home. The proposed plan extends the southern portion of the deck @8' to the west.

The deck expansion was approved unanimously.

Bargreen

17735 17th Ave NW

Exterior Completion

The Board voted in December 2019 to extend the completion date for the exterior of the Bargreen home until March 10th, 2020. At this time, the exterior appearance has not been completed. In discussions with the builder, the completion of the exterior stucco has been held up due to weather conditions but will be completed, including painting, in the next 2 to 3 weeks. The Board therefore requires that the project be completed by the April 14th Board meeting or the project will be considered non-compliant and action will be taken.

April Building and Remodel Agenda:

Mao
17215 13th Ave NW
Sun Deck

Joseph
18008 13th Ave NW
Rebuild

Gustad/Ray
16767 16th Ave NW
Fence

TREASURER, Jeff Gough -

Our Asset Reserve Study will be updated this upcoming month and will be utilized for the 2021 budget.

Dues have continued to roll in. At the close of February, our Operating Checking was \$4,115, Collections Savings was \$201,764, and the Asset Reserve Savings was \$295,838.

CLUBHOUSE, Brian Branagan – Clubhouse Report for February 2020

Rentals:

February events held in the Clubhouse included a morning exercise class, a memorial service, and the First Innis Arden Living Resource Fair, which was attended by over 60 Innis Arden residents.

The rental calendar has quite a bit of availability this spring and early summer. However, the weekends in August, September and the first two weeks of October are completely booked.

If you are interested in renting the clubhouse for events, please contact Cheryl Malone at 206-542-5558 or reservations@innisarden.org.

GROUNDS, Jim McCulloch - Grounds Report

2020 Objectives for the Grounds Committee:

- Maintain and improve the existing lawn and planting beds around the Clubhouse
- Maintain the Innis Arden Main Entrance and other Innis Arden Entrances
- Improve lawn areas by removing moss and re-seeding
- Investigate Capital Repairs/Replacement for Parking Lot Railing and NW Retaining Wall

Work Items Completed Last Month:

- Main Entrance:
 - Weekly maintenance
 - Pruned major trees
- Grounds:
 - Weekly maintenance
 - Spread moss killer on grass areas

- Spread chips in planting areas
- Repaired sprinkler heads adjacent to sport court

Work Items Scheduled this Month:

- Continue weekly maintenance of Grounds and Entrances
- Continue restoration of triangle area by cleaning out invasive blackberries and making pathways
- De-moss and re-seed grass area adjacent to sport court

ROW Trees

- 18522 Springdale Ct (One deciduous, three smaller dead trees): Permit approved by City; tree replacement scheduled for this month

Other Items

- No other items

**NATURAL RESERVES, Steve Johnston –
Trail Maintenance**

The A&S Landscape crew added additional gravel as needed due to the heavy rains, to the trail system in Grouse, Running Water and Blue Heron Reserves. In a few places, drainage pipes were also installed.

The maintenance trail in Blue Heron was widened, and 10-inch wide planks were added in some of the very muddy areas to allow better access for the Garden Cycles crew when planting, maintaining new trees, and undertaking invasive control.

Fallen Trees

Two fallen trees were cut from the trails, one in Boeing Creek Reserve and the other in Blue Heron.

Native Plants

Garden Cycles planted an additional 225 native shrubs in Blue Heron and Eagle Reserve in February and installed Scouler Willow, Red Osier Dogwood and Ninebark stakes along washouts in Storm Creek and Heron Creek. They also mulched juvenile tree and cleared Salmonberry overgrowth from juvenile trees.

Invasive Plant Control

Garden Cycles crews were focused mostly on installing native plants this past month, but also targeted Ivy, Scots Broom, and Blackberry invasives in Eagle, Blue Heron and Grouse Reserves.

ACTIVITIES, Maggie Taber -

Save The Dates:

CANCELLED - Activities April Meeting - we hope to be back for our May meeting!

CANCELLED- Egg Scramble

POSTPONED- Wine Tasting Event, TBD

Annual IA Salmon BBQ - Wednesday, July 22nd

The 2020 Rummage Sale was supposed to be March 7th & 8th. Unfortunately, the Activities committee, out of an abundance of caution, made the difficult decision to cancel. An abbreviated sale was offered on Friday afternoon/evening. Heartfelt thanks to all who volunteered!

The April Activities Meeting has been cancelled. Please stay tuned regarding the status of our next meeting.

Shoreline Council of Neighborhoods:

Please see <http://www.shorelinewa.gov/our-city/neighborhoods/council-of-neighborhoods/con-minutes> for the meeting minutes from the Shoreline Council of Neighborhoods.

Meeting was adjourned approximately 7:58 PM.